



Minutes: New ARBA Board Meeting
Clark County Fairgrounds, Ridgefield, WA
August 9, 2015

The newly elected board of the American Romney Breeders Association (ARBA) met in the conference room of the Clark County, WA fair office at 9:45 a.m. on Sunday, August 9, 2015. The meeting was called to order by Chris Posbergh, president, at 9:52 a.m.

Members in attendance included Chris Posbergh, Charlene Carlisle, Randy Thompson, Anne McIntyre-Lahner, Carolynn Harwell, Scott Culver, Katherine Moore, Betsy McPherson, Karen Nichols and JoAnn Mast, ARBA secretary. Districts two and three were not represented, District 2 vacant, District 3 Don Burgess unable to attend.

The secretary and treasurer reports were provided by JoAnn Mast and Chris Posbergh. Treasurer's report included the current balances: General Checking - \$7,633.33

Junior Account - \$3,204.93

CD Account - \$15,692.88

A motion by Scott Culver and second by Karen Nichols to accept the secretary and treasurer reports was passed unanimously.

Old Business

Chris Posbergh and Anne McIntyre-Lahner provided an audit report of the treasurer's books for the last twelve months. Anne and Charlene Carlisle reviewed the 2014 books and requested that the report be extended to include the entire year, not a sample of three-four months as previously completed. The audit report was submitted by Chris and Anne, and points of discussion from the audit included two missing statements, submission and processing of reimbursements, payments at district events, designation of the \$5 advertising funds and the tracking of advertisement payments in the Ramblings.

The audit report was adopted unanimously following a motion and second by Scott and Charlene.

Discussion following the audit report included the need to submit requests for reimbursement within 90 days of the event and that no reimbursement would be provided prior to an event/order without board approval. An additional listing in the treasurer's report needs to identify the annual funds collected for advertising committee work. A motion by Scott and second by Karen was unanimously approved to review the procedure of payment at district events by the Policy and Procedures Committee. The treasurer will work with the Ramblings editor to create a method of collection for advertising in the newsletter.

Following discussion of the options, it was moved by Scott and seconded by Randy Thompson to hold the 2016 Annual Meeting and Dinner at the North American International Livestock Exposition (NAILE) in November. The Louisville, KY site was adopted with unanimous approval by the board. District and national meetings, shows and sales were discussed. 2016 will have regional shows in districts 2, 4 and 6. 2017 will be the year to travel to the east for the national meeting and 2018 will be regional shows in districts 1, 3 and 5.

Marketing and the need to stock the logo store with promotional items was addressed. The board offered suggestions and voted to have the advertising committee make recommendations for further discussion/approval. A motion by Scott, second by Anne, and unanimous vote moved this item to committee.

Board meeting attendance, an item discussed at length during the year, currently requires removal from the board if three consecutive face to face meetings are missed without approval of the board. This item was forwarded to the Policy and Procedures committee and By-Laws committee to prepare a recommendation and presentation at the next conference call.

New Business

ARBA currently has a secretary, JoAnn Mast, and treasurer, Christiane Payton, both appointed to one year terms by the ARBA board. Christiane has asked to resign from the treasurer's position.

A motion to return the secretary/treasurer position to one person was made by Anne McIntyre-Lahner and seconded by Scott Culver. Motion carried unanimously. JoAnn Mast will serve as the ARBA secretary and treasurer for a one year term, with an annual review and vote of the board for continuation. Christiane and JoAnn will meet to transfer association records and complete bank forms at the Coquille, OR branch of U.S. Bank.

Due to the election of Chris Posbergh to president, a vacancy of one year remains for the position of District 2 director, his previous position on the board. A replacement for Chris was addressed, with a recommendation to ask Allison Seyfert Streaker to assume the role of District 2 director. It was moved by Scott and seconded by Anne, with unanimous support of the board, to have Chris contact Allison.

Funding for junior member activities was presented. Accounts include support for the All-American, NAILE and District events. Funds for these accounts need to be collected by directors or committees and submitted to the ARBA treasurer and be requested for use as needed.

A discussion to provide an amnesty period for the transfer and registration of sheep dropped from the registry was conducted. It is the suggestion of the board that a period of time be provided for the paperwork to be submitted to ASR for processing without the penalty of the late fee normally assigned. Follow up with ASR will be done prior to notification to the membership. It was moved by Scott, seconded by Anne, and unanimously adopted to use a portion of the proposed amnesty program to support junior funds in the six districts.

ARBA Committees were listed and members assigned. Additional members are encouraged, and the secretary will post the listing on the website, with an invitation for additional members to join. The committees include:

Advertising – Charlene Carlisle, chair, Carolynn Harwell, Ethan Kennedy, Betsy McPherson, Hilary Chapin, Allison Seyfert Streaker

Education - Randy Thompson, chair, Margaret VanCamp, Hilary Chapin,Carolynn Harwell, Anne McIntyre-Lahner, Betsy McPherson

Website – Charlene Carlisle, chair, JoAnn Mast, Ethan Kennedy, Randy Thompson

Youth - Charlene Carlisle, chair, Katherine Moore, Hilary Chapin, Ethan Kennedy, Allison Seyfert Streaker

AI/ET - Karen Nichols, Scott Culver, Randy Thompson, Carolynn Harwell

By-Laws – Scott Culver, chair, Karen Nichols, Anne McIntyre-Lahner, Katherine Moore

Policy and Procedures – Anne McIntyre-Lahner, chair, Chris Posbergh, Katherine Moore

Miscellaneous Business

It was moved by Scott and seconded by Katherine to include a listing in the American Sheep Industry (ASI) directory at a cost of \$100 per year, vote carried unanimously. Secretary will contact ASI and check with other publications regarding such listings.

The discussion regarding an amnesty period suggested that a fall letter be mailed that would introduce the process, include membership renewal forms, request committee participation, and outline services of ARBA, ASR and the website. A mailing in late October/early November will be targeted.

The transition to an electronic distribution of the Ramblings was discussed. The cost of printing and distribution versus the electronic distribution will be compared and a recommendation will come from the advertising committee on whether or not to consider continuing with electronic or return to printed editions.

The secretary was asked to forward the new listing of board members to Cindy Peterson, Ramblings editor and to Doug Meyers, website manager.

Electronic payment to ASR was discussed. Item will be included in discussion with ASR regarding other issues.

Travel reimbursement was discussed. Board members are encouraged to submit requests in a timely manner. Currently, a \$350 reimbursement is provided for board members traveling 500 miles or greater to attend meetings. Any expense in that amount can be submitted within 90 days of the event. In order to review the current limits, Chris has requested that board members submit receipts for travel and lodging to attend the annual meeting. He will prepare a report for discussion.

Next Board Meeting: Conference Call at 1:00 p.m. EST, Saturday, November 14, 2015.

Motion by Anne with second by Karen to adjourn. Unanimous approval.

Submitted by

JoAnn Mast, ARBA secretary