

Minutes: November 18, 2017

President, Chris Posbergh, called the conference call board meeting to order at 1:04 EST on Saturday, November 18, 2017. Participating in the call were Posbergh, Scott Culver, Randy Thompson, Charlene Carlisle, Allison Seyfert, Sue Kalina, Don Burgess, Betsy McPherson, Emma Rogers, Anne McIntyre-Lahner and JoAnn Mast, ARBA Secretary.

The secretary's report was discussed as distributed to board members prior to the meeting. A motion by Don and second by Charlene resulted in the report being approved by the board.

The treasurer's report was discussed as presented, with questions regarding how budgeted funds were reflected in the cash flow spreadsheet, whether or not PayPal might be a consideration for collecting and tracking funds, and how an accounting of the funds collected might be better conducted. JoAnn will check into the use of PayPal, especially for use in collecting for special events, and whether or not paperwork such as membership forms can be part of a payment transfer. Doug will also be contacted on the requirements for having PayPal as an option on the website. Sue moved that the treasurer's report be accepted, Charlene seconded and the board voted to accept.

Old Business centered on the work Chris has completed in archiving ARBA records. To date he has processed 47,775 records. He continues this project by printing and proof reading spreadsheets to make certain names are entered in a consistent manner to improve accuracy. The next step will be to forward this work to Associated Sheep Registries for inclusion in their data base. His work was given an acknowledgement by board members.

#### New Business

1. Adjustment to Election Policy

Chris presented a timeline which will allow the election of ARBA board members to be moved forward to meet the requirements of the by-laws and the date of the 2018 annual meeting. This proposal was discussed, and a motion to accept by Betsy and second by Emma led to the approval by the board. The modified dates will be listed in the membership renewal letter to be distributed in early December.

2. Membership Renewal

JoAnn will send a membership renewal form and an update of policy changes discussed and approved during this meeting. Election time line, increase in fees, advertising options, and location of annual meeting will be included in the mailing.

3. 2018 Annual Meeting

Sue Kalina is securing information on lodging and meeting sites and working with the coordinators of the Black Sheep Gathering, location of the 2018 annual ARBA meeting. The meeting will be held in Albany, Oregon during the BSG, June 29 – July 2.

4. Associated Sheep Registries

Chris reported the increase in fees charged by ASR. Beginning September 1, 2017 rates increased 10.5% from \$2.85 per transaction to \$3.15. Chris offered options and reported that membership dues for ARBA are currently below the average of \$30 for a sampling of sheep breeder associations. In order to off-set the loss to ARBA, a motion by Charlene and second by

Sue provided the following fee schedule and approval by the board. An increase of \$1 per transaction, across the board, will be initiated December 1, 2017, and an increase from \$2 to \$5 will be assessed for registration searches on animals recorded in domestic associations other than ARBA, and the annual membership fees for active members will increase from \$20 to \$25, also effective December 1.

Chris will contact ASR with the fee adjustments and JoAnn will forward the information to Doug for updating the Work Order Form and text elsewhere on the website.

5. District 5 Director Position

Chris reported that he and Randy had been in contact with members in District 5 in order to locate a member to fill the current vacancy. After making inquiries, names were offered for consideration to appoint a director. Much discussion focused on the process, the requirements of the position, the recent election, support expressed by District 5 members, ethics associated with decisions, membership prior to service and the need to express concerns regarding the ability to serve.

A motion to accept Carol Pasheilich to serve the remainder of the director term was made by Charlene, seconded by Anne and approved by the board.

Committee Reports

1. Advertising – No report
2. Education – Anne indicated the committee will continue to offer information for distribution in the Ramblings and on the website. She has received a commitment from Margaret VanCamp to continue to serve and will be in contact with Hilary Chapin to check her desire to continue on the committee. Anne will continue to use sources such as the Dorset website to offer information to the membership.
3. Website – Randy reports he has been working on getting documents posted. The list for beginning shepherds is at the edit stage and will be posted soon. The memorial page is the next project, and he has contacted breeders regarding information on those who were active in the association prior to their death. JoAnn has sent in updates for the calendar and will continue to post as they are made available.
4. AI/ET – Scott reported that there have been changes in the process for importing semen from New Zealand to the U.S. The U.S. has modified requirements, but there seems to be no listing of the changes at this time, or when they may go into effect. Randy reported on his recent import of semen from New Zealand, indicating the initial process was fast and easy, not so for the remainder of the time line. Forms must be complete and consistent, do not make any adjustments throughout the paper process. At this time there is no quarantine for animals entering the U.S. on the west coast. Sites in Los Angeles and San Diego are no longer operating. Import for live animals must go through quarantine in New York or Washington, D.C. No other requests for imports of animals or for AI/ET have been received.
5. By-Laws – Scott asked about changes made since the most recent printed copy, dated 2011. The only change noted by the board was the adjustment in age for junior membership. Chris will research the date and forward to Scott.

6. Policy and Procedure – Anne reported work was done by Katherine Moore and JoAnn Mast to assist her in locating adjustments made over the past several years. A listing was compiled by Katherine and these will be documented, implemented and distributed to the membership. Discussions regarding the role of the nominating committee, the tracking of junior account funds, and other items covered during this meeting will be included.
7. National Show Rotation – Sue reported no action was taken by the committee and the process in place will continue.
8. Youth – Charlene reported youth shows throughout the summer and fall have been well attended by youth exhibitors and their families. NAILE had 11 junior exhibitors showing 36 sheep and the open show had 10 breeders showing 46 sheep. Due to the lack of 50 animals entered in the show, Romneys will be on probation. Youth exhibitors at NAILE received jackets with ARBA logo designs, provided with funds donated by supporters of the Romney show.

#### District Reports

1. Emma – Show season is finished and Romneys did well at BigE and New Hampshire show, winning supreme fleece and supreme ewe. Cady Higgins was recognized for her efforts in raising funds to support the BigE show. Facebook postings have highlighted all of these activities.
2. Allison had no new news.
3. Don – The Region 3 Show will be held in August during the Michigan Fiber Festival and will be offering activities outside of the show ring to draw the interest of sheep breeders and shoppers not actively showing their sheep. He also reported on research being done with sheep to work toward finding cures for human conditions, similar to those being done at Utah State University.
4. Sue – Reported on efforts to support the annual meeting, the success of Romneys at the Oregon Flock and Fiber Festival and Oregon State Fair. These also have been posted and printed. The Oregon Romney Breeders Association winter meeting will be held December 9, 2017.
5. Report from Randy that there is interest in having the District 5 Show in Monroe, WA.
6. Betsy – District funds are being used to secure a booth at an April 28<sup>th</sup> Fiber Festival. An invitation has been extended to all district members to come and be part of the promotion.

#### Other Business

Charlene reported that the Grand Champion fleece at NAILE was a Romney fleece exhibited by a breeder from the mid-west.

JoAnn asked whether or not a form 1099 needs to be completed on her secretary/treasurer income. No definite answer, JoAnn will research and take appropriate action.

Code of Conduct – Signed forms have been received from Charlene, Sue, Betsy and Chris.

Ramblings – For some reason the original submission was not distributed. Second attempt was successful. Chris will follow up with Cindy. Dates for distribution will also be determined. Suggested dates are January, June and September for delivery, with articles received within a short time span prior to distribution.

Articles for Banner Magazine

Dec/Jan – Chris

Feb. – Charlene

Mar.- Allison

Apr.- Sue

May- Emma

June – Betsy

July/Aug- Randy

Sept.- Don

Oct/Nov.- Carol

Junior Funds: The following is information used to distribute funds into the junior account

1. Silent Auction at the Annual Meeting – half of funds to the hosting district and half divided among other five districts.
2. Donations collected for Regional and National Shows will cover expenses, any funds remaining will be issued to the district hosting the shows.
3. Donations collected specifically for the All American and NAILE junior shows will be deposited into the account and listed on the line item and used for show expenses.
4. District funds are not tracked through the junior account, but directors may use them for supporting junior member events.

The next meeting of the board will be by conference call on Saturday, January 6, 2018 at the usual time, 10 a.m. PST or 1:00 p.m. EST.

A motion to adjourn was proposed by Anne, seconded by Charlene and passed by the board. The meeting was closed at 3:16 p.m. EST by Chris Posbergh.

Submitted by JoAnn Mast  
ARBA Secretary